



**Clerk to the Council**  
Greenham Control Tower,  
Bury's Bank Road, Thatcham  
Berkshire, RG19 8BZ

[clerk@greenham.gov.uk](mailto:clerk@greenham.gov.uk)  
[www.greenham.gov.uk](http://www.greenham.gov.uk)  
07435 070014

**MINUTES**  
**Greenham Parish Council Meeting in**  
**St Marys Church, New Road, Greenham. RG19 8RZ**  
**on Wednesday 11<sup>th</sup> October 2023 AT 7.30PM**

**Present:** Cllr. Julian Swift-Hook (Vice Chairman, who chaired this meeting)

Cllr. Chris Austin

Cllr. Ken Neal

Cllr. Pragna Hay

Cllr Michael Wakelyn-Green

Cllr. Billy Drummond

Cllr. Phil Barnett

**Clerk:** Mrs Kim Lloyd

Note: The meeting will be recorded for the sole purpose of producing the minutes of this meeting. The recording will be deleted once the minutes have been agreed.

**1 PUBLIC PARTICIPATION**

None

**2 APOLOGIES FOR ABSENCE**

Cllrs Jones, Abbs, Griffiths, Sanderson, Blackborow, Puffett and Jay.

**3 DECLARATIONS OF INTEREST ON AGENDA ITEMS**

Cllr. Neal is a member of West Berkshire Council (WBC) in respect to (vi) (vii) item 6 Finance and a Trustee of Draught Busters, item 12. Also, a Grazier on the Common with rights in respect of item 13.

Cllr. Austin declared an interest as a Grazier on the Common with rights in respect of item 13. Also, landownership in respect of item 7 (ii)

Cllr. Swift-Hook declared an interest as the appointed representative by GPC on the Greenham Trust Distribution Committee in respect of (viii) item 6 Finance.

Cllr. Barnett a member of WBC and Newbury Town Council (NTC) in respect of (vi) (vii) item 6 Finance.

Cllr. Drummond declared an interest as Director of Greenham Business Park Ltd, in respect of Planning application 23/01983/FULMAJ. Also, a member of WBC and NTC in respect of (vi) (vii) item 6 Finance

**4 PLANNING SCHEDULE (Appendix 1)**

Cllr. Austin proposed and Wakelyn-Green seconded to no objections to both planning applications, with all in favour.

## 5 MINUTES

Cllrs. Drummond proposed and Wakelyn-Green seconded to the Meeting Minutes held on 13 September 2023 to be a true representative of the meeting, all in favour.

## 6 FINANCE

- (i) Cllr. Swift-Hook proposed and Cllr. Austin seconded the payments to be approved, all in favour. Shown in Appendix 2.
- (ii) Cllr. Swift-Hook proposed and Cllr. Wakelyn-Green seconded the Bank Reconciliation to 1<sup>st</sup> September 2023, all in favour.
- (iii) Cllr. Swift-Hook proposed, and Wakelyn-Green seconded, all in favour of the Budget vs Expenditure Qtr 1
- (iv) Councillors noted the conclusion of the 2022/23 Annual Governance Accounting Return (AGAR) Section 3 External Auditor Report. The AGAR is published on the website with the Exercise of Public Rights to view.
- (v) Prize amount for the category winners of Greenham in Bloom Photography Competition. Cllr. Swift-Hook proposed and Cllr. Billy Drummond seconded, all in favour to allocate up to £500 in total to be spread between each winning categories prize and the overall winner's shield engraving. Council was more than happy for Cllr. Blackborow to award the winners at their homes with their prizes.
- (vi) Request from West Berkshire Therapy Centre for Grant Aid. Cllr. Swift-Hook proposed that Greenham Parish Council agree to grant funds, but need guidance on how much the Therapy Centre are asking for. Cllr. Neal seconded this, all in favour. **ACTION: Clerk**
- (vii) Members Bid Funding for a small footpath and a piece of equipment for the play area on Montage Drive (BD)  
Cllr. Swift-Hook proposed to contribute £10,000 towards the project and Cllr. Wakelyn-Green seconded, all-in favour. Cllrs. Drummond and Barnett abstained. Council was also all in favour for the members bid to be submitted for this project.
- (viii) Request from The Newbury Weekly News Over 80s Parcel Fund, supported by Greenham Trust. It was agreed for the Clerk to look back to see how much was contributed to previous years and increase up to 10%. Cllr. Austin proposed and Cllr Neal seconded, all in favour. **ACTION: Clerk**

## 7 SANDLEFORD – GPC & NTC JOINT WORKING GROUP

- (i) The Joint Working Group Terms and Conditions states only 3 members from each Council is allowed. It was decided only because of 'last in-first out', that Cllr. Sanderson will be removed from the working party. Council thanked Cllr. Sanderson for putting himself forward.
- (ii) It was agreed to invite Bloor Homes and the Sandleford Farm Partnership to the next Parish Council meeting as they had contacted Parish Council to meet. Cllr. Austin proposed and Cllr. Neal seconded, all in favour. **ACTION: Clerk**

## 8 DIAMOND FIELD, NEW BUILDING PROJECT

- (i) Cllr. Abbs provided a draft Consultation Survey to the Public following the last meeting which was circulated to Council. Councillors present proposed agreement to this survey, abating Section 6 which showed the plans of proposed building, as it was thought that the drawings of the plans were too sketchy to share. It was discussed to hand deliver the surveys with a second visit, if possible, to then collect the completed survey. Cllr. Wakelyn-Green said he would be happy to analyse the returned surveys and provide a breakdown of the results. The Clerk was asked to make the adjustments to the survey and investigate allocating Councillors areas for delivery. The Survey was also discussed to add to Facebook and the Website. Cllr. Swift-Hook proposed and Cllr. Neal seconded, all in favour. **ACTION: ALL**

- (ii) Cllr. Neal circulated a Draft Plan of Site following the last meeting which was discussed. The survey will be circulated before further discussion into the build plan. GPC need to gain parishioners thoughts on what they would like to use this building for.

## 9 PARISH COUNCIL FACEBOOK PAGE

The Clerk had produced a report regarding social media. Following discussion, it was decided for the Clerk to post news items on the Parish Council Facebook page and share to Greenham Community page that currently had more followers. Posts of anything beneficial to the community, along with news posts of the positive work that the Parish Council had carried out when considered necessary. Cllr. Hay raised the thoughts to adding Councillors profiles to Facebook posts.

## 10 ANNUAL PARISH ASSEMBLY

The Clerk will do a Doodle Poll to request suitable dates from Councillors for next year's Parish Assembly.

**ACTION: Clerk**

## 11 COMMUNITY ENGAGEMENT

{Cllr. Blackborow sent a report as could not attend}

### Social Media

Members of the Community Engagement group agreed that Communication is key and to raise the profile of GPC with the parishioners via Facebook and the website. The Clerk has been actively working on the various Facebook pages.

### Parish Council Website

1. **The Greenham Scouting Group** has sent a small article about themselves plus a photo
2. **A Greener Greenham Group** has sent an article for review amongst the group and photos
3. **Greenham Community Youth Project** – An article to be provided
4. **Newbury and Crookham Golf Club** – An article will be provide this month with photos

**Next Meeting** – Wednesday 1<sup>st</sup> November. This date has been circulated amongst the group members and requesting what time is best for all. No responses to date.

## 12 DRAUGHT BUSTERS (KN)

- (i) It was agreed that the candidates' criteria asking for funding towards installation costs were as follows:
- They need to live in Greenham Parish.
  - They are on a low income, apply for benefit or can provide evidence that they are at risk of fuel poverty.
- (ii) To ratify amount to be allocated was agreed 'up to' £10,000 in principle. Candidates need to meet the application criteria. Cllr. Swift-Hook proposed and Cllr. Austin seconded, all in favour, with Cllr. Neal abstaining. Cllr. Neal will work with Draught Busters to find out more. **ACTION: Cllr. Neal**

*{9pm, Cllr. Barnett left the meeting}*

## 13 REPTILE PROJECT AT GREENHAM

Email from Tom Hayward BBOWT, that asked for Parish Councils thoughts regarding installing several wildlife tunnels under the Old Thornford road, (Crookham Common end) and as part of the works they are looking to install some reptile fencing on the Common, outside of the grazing area. BBOWT need to apply for Section 38 consent to carry out the proposed works. The Council had no objections. Cllr. Wakelyn-Green proposed and Cllr. Drummond seconded, all in favour.

## 14 CLERK REPORT

- **Their Finest Hour Project** - West Berkshire Museum Wednesday 17<sup>th</sup> January 2024 10-2pm The Wharf, Newbury.

The West Berkshire Culture Team has teamed up with Oxford University to be a part of a project called *Their Finest Hour*. The project launched in July 2022, and is funded by the National Lottery Heritage Fund. *Their Finest Hour* is a digital history project coordinated by the University of Oxford and is delivered by local communities. The mission is to document the human story of the Second World War by recording personal histories and objects. Although most eyewitnesses of the conflict have sadly departed, they can still gather their stories and personal effects from their descendants to preserve them for future generations.

- **Berkshire Association of Local Councils AGM**, to be held on Thursday 9<sup>th</sup> November 2023 at Shaw House commencing at 7.30pm
- **Community Speed Watch Seminar (CSW)**- Wednesday 25<sup>th</sup> October 6 to 8pm: Council Chambers, Market Place
- **Dog Waste**, the Clerk reported that she was still receiving reports of overflowing dog waste bins and had asked for the District Cllrs. support on this. The Clerk said she was seeing the Senior Countryside Manager from WBC next week at the Greenham Crookham Commons Commission meeting and will address this issue with him then. Cllr. Drummond said he would also speak with him.

**ACTION: Clerk/Cllr. Drummond**

#### **15 CHAIRMAN REPORT**

Nothing to Report.

#### **16 DISTRICT COUNCILLORS REPORT**

Cllr. Drummond said he was working on trying to find ways to reduce the speed in the Parish with local authorities especially on the A339.

#### **17 PARISH COUNCILLORS' REPORTS**

Cllr. Blackborow had sent a report to the Clerk to read out.

One of the dog bins at Control Tower was overflowing at the weekend and has been reported. Another or larger bins would be practical. The bins were very smelly on Sunday, there were bags on the ground all around the bin. Caroline Booth, Countryside Officer WBC has raised a couple of questions regarding the number of bins on the site. {See Clerk report above for action}

Cllr. Blackborow and Wakelyn-Green visited the Greenham Community Centre together on 28<sup>th</sup> September. It was reported that 15 individual members from Greenham (GPC catchment area) out of a total of 93 regular youth club and holiday activity members with at least 5 members out of 33 that attend the Community Larder.

Cllr. Wakelyn-Green said that he would write an article about the larder for the Parish website. We should also publish information about the larder on our website, and our Facebook page to promote it further - It's a good community resource.

#### **Greener Greenham Group and Grant Monies**

Approx 1,500 bulbs were planted on Saturday 7<sup>th</sup> October, it was a community event and 8 volunteers helped. Refreshments were provided.

A further 2,000 will be planted on **Friday 20<sup>th</sup> October** at School Green, start time 10.00am, meeting at the bench on School Green. All welcome. Remaining bulbs will be planted to add to existing sites.

**Litter Picking Event** – Saturday 14<sup>th</sup> October, start time 10.00am, meeting at the Water Tower, Pigeons Farm Road; Equipment will be provided. All welcome

Cllr. Neal said a quotation of £822 for the Tree Guards for the vandalised trees on Stroud Green has been received and sent to the Clerk. He will now ask BBOWT (Berkshire, Buckinghamshire, Oxfordshire Wildlife Trust) if they can be delivered to Estovers adjacent to Greenham Control Tower. **ACTION: Cllr. Neal/Clerk**

Cllr. Neal reported that 9 people attended the Beating of the Bounds on the Common on Sunday 8<sup>th</sup> October, it was a warm day and refreshments were provided afterwards. He hoped it could attract more people next year.

**18 FUTURE AGENDA ITEMS** None to note.

**19 DATE OF THE NEXT PARISH COUNCIL MEETING**

**8th November 2023 @ 7.30pm, St Marys Church, Greenham**

**APPENDIX 1**

**Planning Applications to consider.**

Reference	Type	Location	Description	Observation
<a href="#">23/02093</a>	HOUSE	95 Home Straight Newbury RG14 7WU	Fit balcony to front elevation.	No Objections
<a href="#">23/01983</a>	FULMAJ	Land Bounded by Lindenmuth Way and Jones Drive Communications Road Greenham Business Park Thatcham	Retrospective - Erection of external flood lighting and associated infrastructure	No Objections

**West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeals**

Reference	Type	Location	Description	Decision
201/21/1068	TPO	Tree Preservation Order - Land at Newbury College, Monks Lane, Newbury, RG14 7TD	The reason for the confirmation is the tree is a significant landscape feature with a corresponding high amenity value and the order is required to ensure its sustainable retention. For more information about the decision please contact Jon Thomas, Environment Service	Confirmed
APP/W0340/Z/23/3323743	APPEAL	Pizza Hut (UK) Ltd Newbury Retail Park Pinchington Lane Newbury RG14 7HU	Application for Consent to Display an Advertisement(s): Display of 1 no. internally illuminated totem sign; 1 no. internally illuminated height limiter sign; 8 no. internally illuminated information signs; 9 no. fascia signs.	APPEAL



**APPENDIX 2**

Schedule of Bank Payments			
<b>13th September 2023</b>			
<b>1. Cheque payments – GPC Current Account (Metro Bank)</b>			
<b>Inv Date</b>	<b>Inv No / Trans Ref</b>	<b>Payee</b>	<b>Amount</b>
31.08.2023	Month 5 Clerk Salary	Kim Lloyd	
31.08.2023	Month 5 HMRC employee/er Contribution	HMRC	
31.08.2023	Month 5 Pension	Berkshire Pension	
09.05.2023	HALC Subscription	BALC	£ 361.20
06.09.2023	Dog Waste Collection	Tactical Facilities	£ 319.20
15.08.2023	Meeting Hall Hire	St Mary's Church	£ 66.00
10.09.2023	Society of Local Council Clerks Subscription	SLCC	£ 187.00
11.09.2023	Replacement Pads for 6 x Defibrillators	Well Medical	£ 402.78
<b>2. Regular (DD/SO) Bank Payments – GPC Current Account (Metro Bank)</b>			
<b>Trans Date</b>	<b>Trans Ref</b>	<b>Payee</b>	<b>Amount</b>
06/09/2023	Broadband	BT	£ 50.45
01/07/2023	Bus Shelter Electric	SSE	£ 18.43